

**JEFFERSON TOWNSHIP**  
**ASSESSMENT PERMIT APPLICATION**

This permit application package is for a

**Jefferson Township Assessment Permit.**

All new structures must obtain an Assessment Permit.

**In addition, a Pennsylvania State UCC Building Permit may still be needed for your project. Please call your local Light-Heigel UCC Inspector, (717) 896-8881, to verify compliance with PA UCC Code.**

**All construction is also subject to the Jefferson Township Stormwater Ordinance as required by Pennsylvania Act 167.**

**ASSESSMENT PERMIT APPLICATION**

**Jefferson Township, RD #2, 3155 Powells Valley Road, Halifax, PA 17032**  
(717) 362-1313

Received \_\_\_\_\_  
Application # \_\_\_\_\_  
Tax Parcel # \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_ **Cell:** \_\_\_\_\_  
\_\_\_\_\_ **Fax #:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_ **Cell:** \_\_\_\_\_  
\_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **Contractor's Phone #** \_\_\_\_\_  
**Contractor Address** \_\_\_\_\_ **Contractor's Fax #** \_\_\_\_\_

(Proof of contractor's workers' compensation insurance needs to be provided or exemption form completed Contractor's insurance company must provide a Certificate of Insurance listing Jefferson Township as the certificate holder.)

**Project Address:** \_\_\_\_\_

**Project Description:** \_\_\_\_\_

Checklist of possible items needed:

Floodplain \_\_\_\_\_  
PennDOT Permit \_\_\_\_\_  
Water \_\_\_\_\_

Stormwater Management \_\_\_\_\_  
Sewage \_\_\_\_\_

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Owner's Signature)

\_\_\_\_\_  
(Date)

Applicant should include:

- A plan or drawing of the site showing all property lines, dimensions and shape of lot, the dimensions and location of the proposed buildings, structure and construction, and any existing buildings or structures on the property, with setback dimensions, septic system(s), and well(s)
- A check for \$50.00 made out to Jefferson Township (\$300.00 if application is made after construction has started)

**MAIL TO: Ed Fisher, Light-Heigel & Associates, Inc., 930 Red Rose Court,  
Suite 103, Lancaster, PA 17601 • Phone (717) 892-7002 • Fax (717) 892-7020**