

EAST HANOVER TOWNSHIP

LEBANON COUNTY

1117 SCHOOL HOUSE ROAD ANNVILLE, PA 17003

PHONE: (717) 865-3614 ZONING OFFICER (717) 838-1351

TOWNSHIP USE ONLY

Permit # _____
Date Issued ____/____/____
Fees \$ _____ Ck# _____

Zoning Officer

Application for Zoning Permit

All information must be printed and legible for permit acceptance.

General Information:

Property Address: _____

City _____ State _____ Zip _____

Tax Parcel ID No. _____ Zoning District: _____

Property Owner Name: _____

Daytime Phone: (____) _____ - _____ Email Address _____

Address: _____ City _____ State _____ Zip _____

Applicant (If other than the owner): _____

Address: _____ City _____ State _____ Zip _____

Daytime Phone: (____) _____ - _____ Email Address _____

Purpose of Permit Request:

____ New Single Family Dwelling ____ New Semi-Detached/Duplex ____ New Townhouse

____ New Commercial Building ____ Change of Use – Specify _____

____ Garage/Carport – Attached or Detached (please circle)

____ Addition to existing structure – Specify: _____

____ Accessory Structure – Specify: _____

____ Porches/Deck – covered/uncovered (please circle)

____ Fence - Specify Height: _____

____ Sign – Specify Size: _____ Illuminated/Non-Illuminated (please circle)

____ Swimming Pool (above ground ____ In-ground ____ w/ a capacity of greater than 24” in water depth)

____ Home Occupation - Must complete and attach Home Occupation Questionnaire

____ Other - Specify: _____

Brief Description of Project: _____

Total Value of Project: _____ Estimated Date of Completion: _____

Zoning Permit Fee Due \$ _____ (\$75.00 base fee with an additional \$3.00 per \$1,000.00 of total value the project rounded to the nearest \$1.00)

Lot & Building Information:

Has there been any recent development on this Parcel of Record since December 5th, 2013? Yes No

If yes, when and what was developed? _____

Current use of the property: Residential Commercial Agricultural Industrial

Lot Width: _____ Lot Depth: _____ Total Lot Area: (Sq. Ft.) _____

Corner Lot? Yes No

Proposed Building Size: _____ (Sq. Ft.) Proposed Height: _____ Dimensions: _____ X _____

Proposed Setbacks: (Location of the proposed structure from the lot lines indicated in feet)

Front Yard _____ Left Side Yard _____ Right Side Yard _____ Rear Yard _____

Coverage: (Includes All Impervious Surfaces)

Existing Lot Coverage: _____ (Sq. Ft.) _____ % of Lot Area

Proposed Lot Coverage: _____ (Sq. Ft.) _____ % of Lot Area (Sq. Ft.)

Additional Features (For new residential or commercial structures)

Are there any easements or deed restrictions on your property?

Yes (Please provide copy of Deed if possible) No

Are there any environmentally sensitive features located on the property (wetlands/swales/floodplain)?

Yes No

Sewage Disposal System: Public Sewer On-Lot Septic Other: _____

Water Supply: Public Water Well Other: _____

Plot Plan:

A plot plan showing all existing improvements and proposed construction, including driveways, walkways, storm water management features, easements, and utilities shall accompany this application. The plan shall include measurements of setbacks from all property lines and from the right-of-way of any road frontage on the property. Adjoining properties shall be labeled. Until such plan is submitted, this application shall not be considered complete and will not be processed.

If the proposed is a Business, Industry, Home Occupation or a Change of Use of a new or existing building, please enclose a detailed description outlining the products sold, manufacturing process, services rendered, equipment to be used, floor areas of building, number of employees, and any other information that is necessary to thoroughly describe the proposed operation.

Home Occupations – A narrative of the proposed home occupation and interior floor plan showing the location and dimensions of the space where the home occupation will be conducted must accompany the permit application and plot plan. The narrative must address all of the requirements set forth in Section 613 of the Zoning Ordinance.

Signature:

I hereby authorize the designated East Hanover Township official to investigate, inspect, and examine the Property set forth herein, including land and structures, to determine compliance with the East Hanover Township Zoning Ordinance and to determine the accuracy of the statements contained herein. I am aware that I cannot occupy the Property for the purpose of conducting the use set forth herein and cannot

commence excavation or construction until a Zoning Permit has been issued by East Hanover Township.

A Zoning Permit may be revoked if the use and/or structure for which it has been issued violates any applicable Township, County, State or Federal law, or regulation, including but not limited to the East Hanover Township Zoning Ordinance. This Permit may also be revoked if it has been issued in error, or if issuance was based upon any misrepresentations or errors contained in the application or otherwise made by the applicant. **By signing this application, I certify that all facts in the application and all accompanying documentation are true and correct.**

I acknowledge that the holder of a Zoning Permit is responsible to insure compliance with all applicable Township Ordinances, and at completion of the work authorized by the permit, I acknowledge that the Township requires that a final inspection be performed by the Zoning Officer before the structure which is authorized by this permit may be occupied.

Printed Name _____

Signature: _____
(Owner)

Date: _____

Printed Name _____

Signature: _____
(Applicant, if not the owner)

Date: _____

Zoning Permit Application Check List

All zoning applications shall be filed with East Hanover Township

1117 School House Rd. Annville, PA 17003

- All applicable information is included on the application in a legible form.
- Attached a copy of the plot plan showing:
 1. All existing buildings
 2. Location of the new improvement showing the distance from all property lines and distance between any new structure and other structures.
 3. Streets (public/private)
 4. Well, septic system; tank; drain field.
 5. Location of any easement or right-of-ways.
 6. Driveways and parking areas.
- Attached copies of any and all other permits that may be required for the project. (i.e. on-lot septic, driveway, erosion and sediment control plan)
- Check or money order made payable to East Hanover Township for zoning permit application fees.
- Verified that the proposed project DOES NOT require any stormwater features.**